

AGENDA

REPORT TO AUDIT & GOVERNANCE COMMITTEE 30 JUNE 2025

REPORT OF DIRECTOR OF CORPORATE SERVICES

HEALTH AND SAFETY REPORT

SUMMARY

This report provides an update on the health, safety and wellbeing performance of the Council for the period 1 June 2025 – 31 August 2025.

RECOMMENDATION

1. The current position as identified in the report is noted.

DETAIL

1. The service has always reported based on activity, it is important that H&S risks are understood and as such reports moving forward will be more aligned to understanding how well H&S risks are being managed.
2. There is a project underway within the team to align the work being undertaken by the team to these core H&S risks to facilitate an assessment of the risks faced by the Council. As the revised programme of H&S audit work is completed, we will gain a better understanding of the current status of risks.
3. Reports during this implementation period will continue to develop to include more information and a robust method of assessing risk. During this period the assessment of risks will have some limitations.

Health & Safety Risks

4. Below is a summary of the main H&S Risks:

Risk	Audit Assurance	Incidents Recorded	Training Delivered	Other Comments
Asbestos Management	100%			
Culture	100%			
Construction				
Display Screen Equipment			456	All staff have undertaken the refresher
Electrical Safety	92%			
Equipment, Machinery & Plant			See Comments	Training is delivered via on-site monitoring and “toolbox” talks, numbers currently not recorded.
Fire Safety	72%		9	Revised approach to fire risk management has been proposed in response.
Open Water and Flooding				
Gas Safety				
Hazardous Substances	100%		21	
Violence & Aggression		34		
Legionella	85%		7	

Lone Working				
Noise				
Manual Handling		4		
Working at Height	100%			
Vibration				
H&S Risk Assessment		33		

Current Audit Programme

5. The revised programme of audit work is now being bedded in and the first results are shown in the table above. The team is now at full capacity with a replacement H&S Advisor starting at the beginning of September.

Health & Safety Advice

6. The team continue to support services with their risk management arrangements by providing ad-hoc H&S advice and guidance. Work has begun on reviewing all of our H&S related policies and guidance.

FINANCIAL AND LEGAL IMPLICATIONS

Financial - None

Legal - The Health and Safety team enable the Authority to comply with Regulation 7 of the Management of Health and Safety at Work Regulations 1999, to assist in complying with the requirements and prohibitions imposed under relevant statutory provisions.

RISK ASSESSMENT

The activity of the Health and Safety Team in conjunction with Line Manager's support, contribute to the effective identification and mitigation of a broad range of occupational health and safety risks.

COUNCIL PLAN IMPLICATIONS

None

CONSULTATION

N/A

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Background Papers: Health and Safety Policy 2025

Ward(s) and Ward Councillors: None

Property Implications: None

